

CANTERBURY HISTORICAL SOCIETY BY-LAWS APPROVED MAY 15, 2003
REVISED AND APPROVED FEBRUARY 7, 2008
REVISED 11/04/2018

ARTICLE I
MEMBERSHIP, DUES

Section 1. Membership shall be of two classes:

A. Any and all residents of Canterbury shall be, by their residency, a (dues free) member of the Society. (revised 2/7/08)

B. Non-resident Individual/Household: shall be any dues paying member interested in supporting the objectives and activities of the Society. (revised 2/7/08)

Annual dues for non-resident individual/household members shall be ten dollars or as amended at annual meeting held in November. (revised 2/7/08)

Section 2. The membership year shall run from January 1 to December 31.

ARTICLE II

Schedule and Quorum for Meetings

Section 1. Regular meetings of the Society shall be held in accordance with a schedule determined by the Board of Trustees.

Section 2. Special meetings may be called by the President.

Section 3. Six members of the Board of Trustees shall constitute a quorum.

Section 4. Ten members of the Society shall constitute a quorum for all regular meetings.

ARTICLE III

Officers and Trustees

Section 1. The Board of Trustees will be comprised of eleven (11) members elected for three year terms (four in successive years and three in the third) and the Archivist ex-officio. Trustees may serve two successive terms. At the end of two terms, nominations will be requested from the membership. If no nominations are forthcoming, the Board of Trustees can appoint or reappoint a member to that position. Officers will be appointed annually from the Board of Trustees. The Board may at its own discretion appoint an ex-officio member. (revised 11/2018)

Section 2. CONFLICT OF INTEREST: Any possible conflict of interest on the part of any member of the Board, officer or employee of the Canterbury Historical Society, shall be disclosed in writing to the Board and made a matter of record through an annual procedure and also when the interest involves a specific issue before the Board. Where the transaction involving a board member, trustee, officer exceeds five hundred (\$500) but is less than five thousand dollars (\$5,000) in a fiscal year, a two-thirds vote of the disinterested trustees is required. Where the transaction involved exceeds five thousand dollars (\$5,000) in a fiscal year, then a two-thirds vote of the disinterested Trustees and publication in the Concord Monitor is required.

The minutes of the meeting shall reflect that a disclosure was made, the abstention from voting, and the actual vote itself. Every new member of the Board will be advised of this policy upon entering the duties of his or her office and shall sign a statement acknowledging, understanding of, and agreement to this policy. The Board will comply with all requirements of New Hampshire law in this area and the New Hampshire requirements are incorporated into and made a part of this policy.

ARTICLE IV

Election of Trustees

Section 1. Trustees shall be elected by the majority vote of members in good standing present and voting at the annual meeting.

Section 2. A committee on nominations, appointed by the President, shall select candidates for election.

Section 3. Nominations for trustee may be made by any member of the Society at any time prior to balloting at the annual meeting. Any nomination made after the deliberation of the committee on nominations shall be added to the slate of candidates upon affirmative vote of a majority of members present at the annual meeting. A candidate for election shall be a member of the Society.

Section 4. Trustees shall assume their positions on January 1. In the event of resignation or incapacity of any trustee, the vacancy may be filled by a vote of the Board of Trustees for the unexpired term of office.

ARTICLE V

Committees

There shall be such committees as are deemed necessary by the President and the Board to carry out their responsibilities.

ARTICLE VI

Parliamentary Authority

The rules contained in Roberts Rules of Order shall generally govern the proceedings of the Society except in such cases as are governed by the Articles of Incorporation or by the By-Laws.

ARTICLE VII

Amendments to the By-Laws

These By-Laws may be amended at any regular or adjourned meeting of the Society by a two-thirds vote of the membership present and voting, providing notice was given ten days prior to the meeting. Or they may be amended at a special meeting of the membership called for that purpose, with ten days notice and two-thirds vote. All proposed amendments shall be submitted in writing. (revised 2/7/08)

END